



Saint Joseph School Re-entry Plan
During COVID-19 Pandemic
Updated March 10, 2021

- The best way to prevent illness is to avoid being exposed.
- The virus spreads from person to person
 - Between people who are in close contact with one another
 - Through respiratory droplets produced when an infected person coughs, sneezes or talks
 - These droplets can land in the mouths, noses or eyes of people who are nearby or possibly be inhaled into the lungs
 - These droplets can also land on surfaces and be transmitted when touched

Healthy Hygiene:

- Wash your hands often (Children should be given at least 5 opportunities during a school day).
 - Wash with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing or sneezing.
- If soap and water are not readily available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose and mouth with unwashed hands.

Social Distancing and Face Coverings for Grades K-5:

- Classes will remain with the same core group each day.
- Desks will be spaced 6 feet apart. In some classes, desks will be 4 feet apart.
- All desks will face the same direction.
- Students will provide their own face coverings in a sealed, labeled baggie to wear when social distancing cannot be maintained and when traveling through the hallways.
- Outside breaks and/or classes are recommended when weather cooperates.
- All staff and teachers will wear face coverings when social distancing cannot be maintained.
- Unless medically waived, students in grades 3 and above are required to wear face coverings when outside of their core classroom group or in congregant areas.
- Students will wear face coverings when one-on-one instruction is needed with the teacher
- Specials (art, music, etc.) and Spanish teachers will travel to each classroom to teach.
- Markings will be designated on floors of classrooms to remind students of spacing when standing in lines.

- Book bags and personal items will remain on the floor next to the students' desks at all times. Coats will hang on the back of the students' chairs.
- There will be no sharing of items. Personal items are to be kept in students' desks, not in community baskets for classroom use.
- High touch surfaces such as desks, tables/chairs, banisters, light switches, and door handles will be cleaned throughout the day.
- Bathrooms and additional room cleaning will occur after students are dismissed.
- Paper-based materials, such as books and loose-leaf paper, are not considered high-risk for COVID-19 transmission and do not require additional cleaning or disinfecting
- No field trips will be planned.

Social Distancing and Face Coverings for Grades 6-8:

- Classes will remain with the same core group each day, with the exception of math classes, which will be held in separate rooms, where social distancing will be maintained.
- Class times will be staggered to limit the number of students in the halls at one time.
- Lockers will be off-limits.
- Desks will be spaced 6 feet apart. In some classes, desks will be 4 feet apart.
- All desks will face the same direction.
- Students will provide their own face coverings in a sealed, labeled baggie to wear when social distancing cannot be maintained and when traveling through the hallways.
- Outside breaks and/or classes are recommended when weather cooperates.
- All staff and teachers will wear face coverings when social distancing cannot be maintained.
- Unless medically waived, students in grades 3 and above are required to wear face coverings when outside of their core classroom group or in congregant areas.
- Specials (art, music, etc.) and Spanish teachers will travel to each classroom to teach.
- Markings will be designated on floors of classrooms to remind students of spacing when standing in lines.
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- No field trips will be planned.

Daily Routines:

- Designated walking areas will be marked in hallways to encourage spacing of students.
- Frequent touchpoints (door knobs, handles, railings) will be sanitized throughout the day.
- Water fountains will be closed.
- Students will provide their own labeled water bottles each day and can refill them at the sinks in classrooms/bathrooms.
- At dismissal each day, children will be spaced apart along the brick wall while waiting for their rides. Walkers will also be safely spaced while walking to the exit and waiting for their parents.

Lunchtime/Cafeteria:

- Pre-kindergarten students will eat in their classrooms.
- Lunch will be served to those in grades kindergarten through eight in three shifts in the cafeteria:
 - a. 11 to 11:30 a.m.: kindergarten, first and second grades
 - b. 11:45 to 12:15 p.m.: third, fourth and fifth grades
 - c. 12:30 to 1 p.m.: sixth, seventh and eighth grades
- 2. Students will have assigned seats and be seated socially distanced in the cafeteria.
- 3. Meals will be delivered to the students at the tables.
- 4. Staff members will circulate around the cafeteria to gather the students' trays and silverware.

Before Care and After Care:

- Children will be spaced according to their grade levels and will stay with their main cohort every day.

Front Office/Visitors:

- No volunteers are allowed in school at this time.
- All visitors will be screened while using the intercom at the front door.
- Only essential visitors/vendors will be allowed in the school.
- Visitors/vendors will wear masks.
- One visitor will be allowed at the front desk at a time. All other visitors are to remain socially distant in the hall or outside to wait their turn.
- If parents are picking up their children early, they must remain in the hall or outside.
- The front desk representative will wear a mask when speaking to visitors.

- Disposable masks will be available at the front desk for those who need them.
- Lunchtime visits are suspended at this time.

When Staff or Students have symptoms:

- Individuals will be sent to the nurse's office to be assessed.
- There will be an option for students to use Google Classroom if they have to stay home for any reason.
- The room diagonal to the nurse's office will be designated as a "quarantine room."
- If children are symptomatic, parents will be called to pick them up.
- Staff members who are symptomatic will be sent home.
- Those with symptoms will remain in the quarantine room and wear masks (if able) until they are picked up.
- The nurse will wear protective equipment while treating students.
- Staff members will be required to take a Covid test after leaving school.
- Students are not required to take a Covid test after leaving school. It is recommended but it is ultimately the parent's decision.
- If a student does not get tested, they must remain at home for 10 days and begin virtual learning.
- If a person has a negative test, the nurse will be in touch with them daily. Each case will be dealt with uniquely as they are all different. A second test may be required three days later if symptoms persist.
- Everyone in the core group of the suspected Covid case will be sent home and must remain quarantined until results of the suspected test come back.
- The case will be reported to the Berkeley County Health Department and we will follow instructions from them about contact tracing and possible temporary closures.
- Families and staff members will be notified immediately, while maintaining confidentiality.
- If the case is positive, the core group should remain quarantined for 10 days and online teaching will begin.
- If a staff member has been in contact with someone who tested positive for Covid, they must get tested and quarantine for 10 days before returning to school.
- Students/staff members with the positive case will stay home until they can answer "YES" to all of the following questions:

Has it been at least 10 days since the individual first had symptoms?

Has it been at least 3 days since the individual had a fever (without the use of fever-reducing medication)?

Has it been at least 3 days since the individual's symptoms have improved, including cough and shortness of breath?

Specific Guidelines for Quarantining:

- If a student has been in contact with a family member who has COVID they are to quarantine for 10 days and will go to virtual learning (Preschool will not transition to virtual learning). The class will not have to quarantine unless the student in the class has a confirmed case of COVID.
- If a student has a confirmed case of COVID he or she remains in isolation for 10 days. If the student has a sibling attending St. Joseph, the sibling will stay at home in quarantine for 10 days.

The classmates and teachers of the infected student will quarantine for 10 days and go to virtual learning (Preschool will not transition to virtual learning)

**Isolation refers to the activity restriction of an infected person (10 days)

**Quarantine refers to activity restriction for a person exposed to an infected person (10 days)

****Due to the fluid nature of Covid- 19, requirements and recommendations on all protocols are subject to change.**

All recommendations and guidelines have been taken from the following sources:

20200625 American Academy of Pediatrics- Covid19 Clinical Interim Guidance.pdf

202020708 CDC CRAFT Schools Briefing Packet.pdf

WV- School-Re-entry-Toolkit-070820-FORWEB.pdf