



## Notification to Parents, Teachers, and Employee Organizations

From: Ken Staley  
Asbestos Program Manager  
Supervisor of Buildings & Properties  
Diocese of Wheeling-Charleston

Date: August 4, 2023

This Notification is to inform you that the Asbestos Management Plan, as prescribed by Federal Register, 40 CFR Part 763, Asbestos Containing Material in Schools, is located for your viewing in the Principal's Office of this school, as well as the Director of Buildings & Properties Office located at the Diocese of Wheeling-Charleston's Administrative Offices - 1311 Byron Street - Wheeling, WV 26003.

A Two (2) Hour Training Course for custodians/maintenance personnel has been completed and additional training is required for all new maintenance and custodial personnel employed by the School.

Periodic Surveillance Inspections are performed at six (6) month intervals and all response actions have been or will be performed as outlined in the Asbestos Management Plan.

As required by Section 763.85 (B) of the above-mentioned document, a school must be re-inspected within three (3) years after a Management Plan is in effect. The Diocese completed the last Three (3) Year Re-inspection in January 2021. A copy of this Re-inspection may be found in the Principal's Office. The next Three (3) Year Re-inspections will occur in 2024.